

Greystone Properties, LLC. is an equal housing opportunity provider, and, as such, does not discriminate based on race, religion, national origin, color, sex, handicap, or familial status in connection with the rental housing. Greystone Properties, LLC. reserves the right to deny applicants not meeting the rental criteria. Greystone Properties, LLC. reserves the right to deny housing to any applicant or occupant who has been convicted of a crime which would be considered a serious threat to other residents, property staff, or the property.

Each leaseholder must submit a separate application. Please PRINT clearly & COMPLETE ALL SECTIONS.

Name of community: _____ Apartment number: _____
 Apartment rent: _____ Lease term: _____ Move in date: _____

Applicant LEGAL NAMES ONLY

First name	Middle Name	Last Name	Date of birth	SSN or ITIN
Cell number	Work telephone number		Home telephone number	
Email address			Driver's License number	State

Emergency contact name, telephone number, relationship, additional contact information

Additional Leaseholders

First name	Last name	Date of birth	SSN/ITIN	Relationship to applicant
First name	Last name	Date of birth	SSN/ITIN	Relationship to applicant

Occupants *Each occupant eighteen years or older must submit a separate application to occupy. Please attach.

Total number of persons to occupy apartment _____ Total number of persons over the age of 18 _____

List full names and date of birth of all occupants NOT listed above.

First name	Last name	Date of birth	SSN (last 4 if under age 18)	Relationship to applicant
First name	Last name	Date of birth	SSN (last 4 if under age 18)	Relationship to applicant
First name	Last name	Date of birth	SSN (last 4 if under age 18)	Relationship to applicant
First name	Last name	Date of birth	SSN (last 4 if under age 18)	Relationship to applicant

Rental / Mortgage / Housing History

Current street address	City	State	Zip
Rent/own/ live w/parent	Current monthly Payment	Apartment community	How long have you lived here?

Previous street address	City	State	Zip
Rent/own/ live w/parent	Monthly payment	Apartment community	How long did you live there?

Do you, or any occupants listed, have any prior rental history not listed on this application? _____

(If yes, further rental history information may be required.)

Have you, or any occupants listed, ever been:

Evicted from a rental property? Yes _____ No _____
 Served with dispossession warrant? Yes _____ No _____
 Asked to leave a rental property? Yes _____ No _____
 Left a rental property not in good standing? Yes _____ No _____
 Please explain any "yes" answers: _____

Employment and/or Other Income

Current employer	Length of employment	Title/Rank	HR or Supervisor name & number
\$ _____	\$ _____	_____	_____
Monthly gross employment income	Other income (list monthly or annual, etc)	Other income description	

Criminal history

Have you or any occupants listed ever been convicted of a felony? ____ Yes ____ No. If yes, please explain: _____

 Have you or any occupants listed ever been convicted of a misdemeanor? ____ Yes ____ No. If yes, please explain: _____

Pets

Do you or any occupants intend to have any pets in the apartment? Yes ____ No ____ If Yes, how many? _____
Pets are restricted by type, weight, and number. NON-REFUNDABLE pet fees are charged per pet.
Pet fees are not applied against damages to the apartment.

_____	_____	\$ _____	\$ _____
Type/breed	Full grown weight	Pet Fee	Pet rent/ monthly
_____	_____	\$ _____	\$ _____
Type/breed	Full grown weight	Pet Fee	Pet rent/ monthly

Vehicle Information

Vehicles (including recreational and work vehicles) are restricted by type, number, and size. Applicants/residents must obtain written consent from management for all vehicles to be parked on site.
 Please list all vehicles you plan to park at the community:

Automobile(s)

_____	_____	_____	_____	_____	_____	_____
Make	Model	Year	Color	Tag #	State	Name vehicle registered to
_____	_____	_____	_____	_____	_____	_____
Make	Model	Year	Color	Tag #	State	Name vehicle registered to

Recreational and Work Vehicles

_____	_____	_____	_____	_____
Type	Tag	State	Color	Name registered to
_____	_____	_____	_____	_____
Type	Tag	State	Color	Name registered to

I, _____ have submitted this application for Apartment # _____ at _____ (apartment community) (City) (State) (Zip) on _____ with the following understanding:

(Today's date)

- 1. Incomplete or inaccurate information voids this application. If a Lease Agreement is signed between applicant and Landlord based on inaccurate or incomplete information, Lease Agreement will be terminated.
2. A non-refundable administrative fee of \$_____ must be paid by Applicant to process this application. Applicant hereby waives any claims for damages by reason of non-acceptance of this application.
3. Applicant grants permission for any necessary credit checks, employment verification, rental or mortgage verification, financial verification, and any necessary investigation of criminal records through any investigative agencies of this company's choice.
4. A holding deposit in the amount of \$_____ has been deposited with Landlord to hold this apartment. This holding deposit is subject to the following conditions:
a.) If the application is not approved, this deposit will be refunded to Applicant.
b.) This deposit will be used to hold the apartment until the agreed upon move in date. If the applicant fails to move in on the agreed date through no fault of the Landlord, this deposit will be retained by the Landlord.
5. Applications will be accepted or declined based on applicant's income and histories involving credit, rentals, mortgage, and criminal backgrounds. Pending results of required verifications, applicant may be subject to additional deposits and/or payment methods.
6. At the time of move-in, this deposit may be applied toward payment of the security deposit as required by the Lease Agreement.
7. Applicant agrees to furnish two (2) forms of identification prior to processing application whenever local, state, or federal laws apply. Any applicant who has been a resident of California is required by law to provide three (3) forms of valid identification prior to the processing of their application.

8. Mandatory Insurance Notification

- a. Resident agrees to purchase and maintain, at Resident's sole expense, an insurance policy, issued by a licensed insurance company of Resident's choice, licensed to do business in Georgia, for personal liability, bodily injury, and property damage with limits of at least \$100,000.00 each occurrence plus sufficient personal property or contents coverage to cover the replacement value of Resident's property.
b. Resident also agrees to provide proof of insurance to Management with the Owner, Management, and Apartment Community listed as additional named insured's, prior to move-in, upon signing any subsequent lease renewal or upon the request of Management.. Said policy shall provide that it may not be cancelled without at least twenty (20) days prior written notice to Management.

I have read and agree to the provisions as stated.

Signed _____ Date _____

How did you hear about us? _____ If referral, resident name & property _____

(This page may be copied and given to Applicant as a receipt.)

FOR OFFICE USE ONLY: ADMINISTRATIVE FEE \$ _____ Agent's initials _____ Date Received _____ Payment method: MC/Visa Check Money Order Other _____ HOLDING DEPOSIT: \$ _____ Agent's initials _____ Date Received _____ Payment method: MC/Visa Check Money Order Other _____ RESERVE DEPOSIT \$ _____ Agent's initials _____ Date Received _____ Payment method: MC/Visa Check Money Order Other _____ Reason for Leasing: _____ Leasing Consultant _____